



New International Student Application Checklist 2017-2018

Step 1

Complete the North Dallas Adventist Academy International Student Application, along with the first \$400 non-refundable application fee, 3 years of translated transcripts/grades, a bank statement showing an ability to pay for a full year's tuition, fees and living expenses, Birth Certificate, and Passport to the School's Business Office. **Please include a Foreign and US address on the application.** After the above documents have been received, the Registrar will issue an I-20 for the prospective student. The remaining \$400 non-refundable application fee will be due when the I-20 is picked up.

Documents needed:

- International Student Application
- \$400 non-refundable application fee, \$400 is due when the I-20 is picked up.
- 3 years of translated grades/transcripts.
- Bank Statement
 - NOTE: The bank statement of the person financially responsible for the student should show an ability to pay for a full year's tuition, fees, and living expenses:
Grades 1-8: approximately \$11,500 + \$10,000 living expenses = \$21,500
Grades 9-12: approximately \$15,000 + \$10,000 living expenses = \$25,000
- Birth Certificate
- Passport

Step 2

Once accepted to NDAA, the following needs to be done:

- ✓ When visa is granted, contact the school to inform them of your intent to attend and to save your spot. (Classes are filling up quickly)
- ✓ Within 3 days of arriving in the United States, the student should call the school to make an appointment to visit the school. At that time, the student needs to be able to provide the following documents:
 - A NOTARIZED copy of the Authorization for Temporary Guardianship signed by student's parent
 - Provide Proof of Health Insurance
 - I-94 – *Go to I94.cbp.dhs.gov to print*
 - Copy of Passport and Visa
 - Fill out Consent to treat, Media Consent, and Emergency Contact & Permission to leave campus forms
 - Provide a copy of Immunization Record
 - Provide a copy of signed I-20
- ✓ School Uniform polo shirts and P.E. (physical education) class uniforms can both be ordered from ndauniforms.com. Student also needs to purchase khaki pants or shorts at a local clothing store of their choice.
- ✓ During the week of registration, the student needs to make their schedule, pay the \$900 registration fee, 1 semester/1 year of tuition and additional fees.
- ✓ Once the student is registered, all documentation is submitted and school has started, the Registrar will activate the I-20 record with SEVIS. **Do not lose these original forms!**