



Enrollment Checklist 2018-19

Part I: Application

New Current

_____ _____

Step 1: Complete online App/Pay Registration Fee/ Preliminary Financial Meeting

_____ _____

Step 2: Preliminary Financial Meeting/Sentinel Scholarship app *(if applicable)*

_____ N/A

Step 3: Complete the following forms:

- Consent to Treat
- Emergency Contact
- Media Consent
- Birth Certificate
- Immunization Records *(must be updated records)*
- Student Driver Form *(if applicable)*
- School Supplies
- Order Uniforms

_____ N/A

Step 4: NDAA will request the following documents *(may take 3-14 Business days)*

- Report Card Grades/Transcript
- Amount of Credit earned in each subject
- Standardized Test Score/Achievement Scores
- Discipline Records
- Complete 504/IEP plan and/or accommodations made or received

_____ N/A

Step 5: Admissions Committee review students completed file *(may take 3-4 business days)* and Interview with Admission Committee *(if requested)*

_____ N/A

Step 6: Notification of Application Status/Acceptance Letter *(registration will be refunded if not accepted)*

Part II: Registration

_____ _____

Step 7: Academic Placement Meeting

_____ N/A

Step 8: Determine start date

_____ _____

Step 9: Sign Financial Agreement and Pay Tuition and Fees at Business Office

_____ _____

Step 10: Start first Day of School at NDAA!

- Bring school supplies
- Bring personal lunch *(if hot lunch not ordered through NDAA)*
- Wear school uniform