



NORTH DALLAS ADVENTIST ACADEMY

New International Student Application Checklist 2019-2020

Step 1: Application

Complete the North Dallas Adventist Academy International Student Application online, and pay the first \$400 non-refundable Application Fee. Submit 3 (three) years of translated transcripts/grades, a bank statement showing an ability to pay for a full year's tuition, fees and living expenses, Birth Certificate, and Passport to the School's Enrollment Office. **Please include both a Foreign and US address on the application.** After the above documents have been received, the Registrar will issue an I-20 for the prospective student. The remaining \$400 non-refundable application fee will be due when the I-20 is picked up.

Documents needed:

- International Student Application (online)
- \$400 non-refundable application fee, an additional \$400 is due when the I-20 is picked up.
- 3 years of translated grades/transcripts
- Bank Statement
 - NOTE: The bank statement of the person financially responsible for the student should show an ability to pay for a full year's tuition, fees, and living expenses:
Grades 1-8: approximately \$19,000 + \$10,000 living expenses = \$29,000
Grades 9-12: approximately \$22,000 + \$10,000 living expenses = \$32,000
- Birth Certificate
- Passport

Step 2: Enrollment

Once accepted to NDAA, the following needs to be done:

- ✓ **When visa is granted, contact the school to inform them of your intent to attend and to save your spot. (Classes are filling up quickly)**
- ✓ Within 3 days of arriving in the United States, the student should call the school to make an appointment to visit the school. At that time, the student needs to be able to provide the following documents: **ALL DOCUMENTS ARE REQUIRED TO COMPLETE ENROLLMENT:**
 - A NOTARIZED copy of the Authorization for Temporary Guardianship signed by student's parent
 - Provide Proof of Health Insurance
 - I-94 document (*Go to I94.cbp.dhs.gov to print*)
 - Copy of Passport and Visa
 - Complete online Enrollment forms: (1) Consent to treat, (2) Media Consent, and (3) Emergency Contact & Permission to leave campus form, (4) Permission slip, (5) Technology Agreement, etc
 - Provide a copy of Immunization Records
 - Provide a copy of signed I-20
- ✓ School Uniforms can be ordered from www.ndaauniforms.com
- ✓ During the week of registration, the student needs to make their schedule, pay the \$1,000 registration fee, 1 semester/1 year of tuition and additional fees.
- ✓ Student must attend New Student Orientation on Monday, August 19, 2019 at the school. Classes will begin Tuesday, August 20, 2019.
- ✓ Once the student is registered, all documentation is submitted and school has started, the Registrar will activate the I-20 record with SEVIS. **Do not lose these original forms!**